

GAVILAN COLLEGE CURRICULUM MEETING

Monday, December 8, 2003

3:10 p.m., PH 101

MINUTES

Present: M. Abad, C. Brown, S. Carr, B. Donovan, M. Dwyer, J. Ferro, L. Franklin, M. Johnson, P. Latzke, B. Lawn, F. Lozano, M. Machado, J. Olivas, J. Parker, G. Richards, M. Turetzky, E. Venable, Ken Wagman, Dave Di Denti (ASB Representative)

Guests: Dave Ellis, Rose Hernandez, Fran Lopez, Enrique Luna, Mary Mc Kenna, Tamara Merrill, Robert Peacock, Margery Regalado, Karen Sato

I. Call to Order

The meeting was called to order at 3:10 p.m. by Chair Marlene Dwyer.

II. Welcome

M. Dwyer welcomed everyone to the meeting.

III. Agenda Adjustments

The following items: AMT 100, 101, 110; CGD 4, 6, 8, 9; CD 2, 3; COS 201, 205, 207 were withdrawn.

The modified agenda was approved. MSC (G. Richards, M. Abad)

IV. Approval of Minutes of November 17, 2003.

MSC (G. Richards, P. Latzke)

V. Information Items – The following items were presented for information:

A. Community Education Course List

Submitted by Rachel Perez.

B. High School Articulation Handbook

Submitted by Sherrean Carr.

C. CSU General Education-Breadth and IGETC Lists of Courses

Submitted by Jesus Olivas.

D. Top Codes

Dennie Van Tassel will review and comment on proposed changes.

E. Integrated Teacher Preparation

Documents are available for those that are interested.

F. Points to Stress

Curriculum considered at this meeting will be approved pending the following corrections, if necessary. Bonnie Donovan will consult with the appropriate Dean or faculty member to make the necessary changes.

1. Textbooks should be no more than 4-5 years old.
2. "Verified by" – name of the person who conducted the reading level test.
3. You do not need to list all seven ILOs for each Course Learning Outcome.
4. Week 18 should be listed as 2 hours, Final Exam.
5. Methods of Evaluation percents need to provide flexibility (less than 100% in the left column) and provide combinations that sum to at least 100%.

VI. Old Business - NoneVII. New BusinessA. New Course Proposal – Second Reading (Form B)

1. SSCI 210A – Themes in Social Science: Introduction to History

This course is being proposed as a "bridge" course – part of a First-Year Experience group of courses or as part of a Learning Community. It will be applicable to the Associate's Degree.

Suggestions for improvements to the Course Outline: rewrite the week-by-week description to reflect 18 weeks, rather than 6 weeks; choose a more current textbook.

MSC (G. Richards, P. Latzke)

B. Consent Agenda - Modification of Existing Courses (Form C)

The following items were approved:

MSC (F. Lozano, K. Wagman)

- | | |
|-----------|-----------------------------------|
| 4. CSIS 2 | Computers in Business - MS Office |
| 5. ECON 1 | Principles of Macroeconomics |
| ECON 2 | Principles of Microeconomics |

The following items were approved by separate motions:

- | | |
|------------|-------------------------------------|
| 2. BOT 112 | Business Computations with Machines |
| BOT 180 | Medical Terminology for the Office |

2. ART 10A Cultural History of Ceramics
ART 10B Ceramics
Approved pending addition of out-of-class assignments and corrections to MOE percents. MSC (M. Abad, G. Richards)

3. ENGL 1A Composition
Question regarding Advisory/Prerequisite. Approved as submitted.
MSC (P. Latzke, G. Richards)

- ENGL 12 Tutoring Writing
Question regarding Advisory/Prerequisite. Approved as submitted.
MSC (M. Johnson, P. Latzke)

6. SPAN 8A Conversational Spanish
SPAN 8B Conversational Spanish
SPAN 8C Conversational Spanish
SPAN 8D Conversational Spanish
SPAN 9A Spanish for Spanish Speakers
Question regarding Advisory/Prerequisite. Approved as submitted.
MSC (M. Johnson, P. Latzke)

D. Modification of Existing Courses (Form C)

1. AE 600 Vocational Training I
AE 602 Vocational Training III
AE 603 Vocational Training IV
AE 613 Independence Training IV
AE 636 Adapted Physical Education
MSC (M. Abad, G. Richards)

2. PE 34/PE 534 Adapted Aquatic Exercise
PE 35/PE 535 Adapted Swimming for Total Fitness
PE 36/PE 536 Adapted Physical Education
PE 38/PE 538 Adapted Cardiovascular Conditioning & Training
MSC (G. Richards, S. Carr)

3. The following courses were approved as submitted.
 - ART 6 Art Appreciation
(ART6 Online – A separate outline is not required.)
 - ART 11 Creativity, Imagination, and Innovation
MSC (M. Turetzky, G. Richards)

Ferro, L. Franklin, M. Johnson, P. Latzke, B. Lawn, R. Lee, E. Luna, F. Lopez, F. Lozano, M. Machado, C. Marquez, J. Olivas, J. Parker, A. Porcella, G. Richards, M. Segal, R. Sharboneau, M. Turetzky, D. VanTassel, E. Venable, K. Wagman, Dave Di denti (ASB Representative), J. Baker, K. Day, N. Juarez, A. Oropeza, C. Ramirez, J. Markus, C. Starr